



PERBADANAN PENGURUSAN MEGAN AVENUE 1  
E-2-4 MEGAN AVENUE 1  
NO 189, JALAN TUN RAZAK, KUALA LUMPUR  
50400 WILAYAH PERSEKUTUAN  
TEL NO: 03-21668868  
www.meganavenue1.com

## IMPORTANT NOTICE

Ref : CCS/MA1/MO/2023\_NT2606  
Date : 26<sup>th</sup> June, 2023  
To : All Valued Owners/Tenants  
Subject : **Leaking Issue Within Residents Unit**

Dear Owner/Tenant,

The Management is carrying out a survey on all individual units to identify the units which may require leaking repairs.

We seek your assistance to observe if the following signs of defect occur at your unit. If there are other types of leaking issues not listed below, please feel free to add on to the list.

Unit No. : \_\_\_\_\_

Contact Person & No. : \_\_\_\_\_

No.	Type of Defect	Leaking		Tech Team Remark
		Yes	No	
1.	Window Leaking			
2.	Watermark on Office Ceiling			
3.	Watermark on Toilet Ceiling			
4.	Damp/Watermark/Paint peeling (Wall)			
5.	Other Areas			

Kindly return to us the completed form by 14<sup>th</sup> July 2023 (Friday) via email at [ppmeganavenue1@gmail.com](mailto:ppmeganavenue1@gmail.com). Please also attach photos of your findings. Upon submission of report to The Management, tech team will contact you for inspection.

For more information, you may contact the Management Office at 03-2166 8868.

Thank you

  
Yours faithfully,

For and on behalf of **Perbadanan Pengurusan Megan Avenue 1**

Yeang Lai Ching  
Building Manager